

VILLAGE OF MOKENA

Community Development Department

Phone: 708-479-3930 Fax: 708-479-1137 E-mail: communitydevelopment@mokena.org

HOT TUBS CHECKLIST

CHECK ALL ITEMS PRIOR TO APPLYING FOR PERMIT

PROPERTY ADDRESS: _____

- Complete **Hot Tub** Application with signed **Homeowners Declaration Rider**.
- A survey must be submitted **showing the Hot Tub location and placement** on the lot including the distance to the property lines and house (a minimum of 10' from property line, 5' from the house is allowed.) **Include all existing and proposed fence locations.**
 - Note: It is the property owner's responsibility to establish the location of property lines and the proper placement of the Hot Tub.**
- Call **JULIE at 1-800-892-0123** to mark buried electrical lines and underground utilities.
- Circle** if you have **overhead** or **underground electric service** to your home. Show the location of your electric meter panel at the house on the drawing.
- Indicate how far the **nearest existing electric** to the Hot Tub is on the survey. There shall be no general purpose electrical outlets within 10' of your Hot Tub. A dedicated **GFCI Electrical Outlet** for the pump motor may be allowed but no closer than 5' to the Hot Tub.
- All electric must be **GFCI PROTECTED**.
- All electrical equipment must be fully grounded.
- The feed from your house to the pump must be buried in **heavy rigid metal pipe**, absolutely no buried cable.
- Hot Tub must have a locking cover.

This checklist must be submitted with the application and all items must either be shown on the drawing or on this form.

Electricity & Water Do Not Mix. Remember the Life you save could be your own Childs.

HOT TUB PERMIT APPLICATION

Permit No.: _____ Date Received: _____

| | |
|---------------------------------|--------------------|
| <u>SITE DESIGNATION:</u> | |
| Address of Construction: _____ | |
| Lot No: _____ | Subdivision: _____ |

PROPERTY OWNER INFORMATION:

Property Owner: _____ Phone: _____
Address: _____ City: _____ St: _____ Zip: _____

Homeowners Declaration Rider must be completed and attached with permit application.

Note: It is the property owner's responsibility to establish the location of property lines and the proper placement of the Hot Tub.

APPLICANTS INFORMATION:

I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO CONFORM TO ALL GOVERNING INFORMATION AND REGULATIONS SET FORTH BY THE VILLAGE BOARD OF MOKENA.

Applicants Signature: _____
Print Name: _____ **Phone:** _____
Please Check if Applicant is Owner _____ or Contractor _____
Attach **Copy of Contract** to Permit _____

HOT TUB, ELECTRICAL CONTRACTOR, (Name, Address, Phone No.):

Estimated Value of Hot Tub: \$ _____
Hot Tub Installer: _____ **Phone:** _____
Electrical Contractor: _____ **Phone:** _____

Will Hot Tub be placed on Existing or New Deck, Concrete Pad, or Paver Patio? (Please \checkmark appropriate Response) Concrete & Paver Patio's must have a Ground Rod

| | | |
|--|--|---|
| <input type="checkbox"/> Existing Deck | <input type="checkbox"/> Existing Concrete Pad | <input type="checkbox"/> Existing Paver Patio |
| <input type="checkbox"/> New Deck | <input type="checkbox"/> New Concrete Pad | <input type="checkbox"/> New Paver Patio |

***All New Decks, Concrete Pads, or Paver Patios will require a separate permit.**
*******FOR OFFICE USE ONLY*******

Zoning Appr: _____ Eng Appr: _____ Date Issued: _____
Homeowners Declaration Rider Attached: _____ Permit Fee: _____
COMMENTS: _____

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HOT TUB INFORMATION

Submit The Following Information When Applying For A Hot Tub Permit:

- ◆ Completed Hot Tub Permit Application & Hot Tub Checklist with signed *Homeowners Declaration Rider*.
- ◆ Submit a copy of the **survey for the property** indicating the exact location of the Hot Tub and its setback measurements to the side and rear lot lines & principal structure.
- ◆ Provide information about the **Hot Tub Base** such as wood decking or concrete.
- ◆ Provide complete **Hot Tub manufacturers specifications** on all equipment. All equipment must be UL listed as approved for Hot Tub use.
- ◆ Provide a **copy of the contract** between the property owner & contractor.
- ◆ Property owners may give **permission for a contractor** or any other party to apply for the permit and obtain it, but is still responsible.
- ◆ **All contractors doing work in the Village of Mokena must be registered with the Village.**
- ◆ Upon submittal of the application, survey, check off list, and drawings, a review of these documents will be performed. You will be notified when application has been approved and your permit is ready.

HOT TUB REQUIREMENTS:

- **LOCATION:** Hot Tub shall be located at least 10 feet or 10% whichever is greater from the rear and side property lines, and 5 ft. to the rear of the principal building (house). The Hot Tub shall not be located in the exterior side yard of a corner lot. **It is the Property Owners responsibility to establish the location of property lines & the proper placement of the Hot Tub.**
- **ELECTRIC:** *All electrical devices must be GFCI protected* and all outlets must have ground fault circuit interrupters. All electrical equipment must be fully grounded. It is strongly suggested that your Hot Tub electrical contractor confirm any questions regarding electrical requirements with the Village Electrical Inspector prior to starting work. The Electrical Inspector can be reached at (708) 479-3930.
- **All Plumbing must comply with the 2004 State of Illinois Plumbing Code.**
- **HOT TUB MUST HAVE A LOCKING COVER.**
- **HOT TUB BASE:** If the slab is plain concrete, it must have wire installed, and the wire throughout the slab **must be Bonded**. The wiring needs to go to an existing Ground Rod, or another rod can be installed. **If Fibre Mesh concrete is used, the preceding procedure can be eliminated. Paver Patio's Must have a Ground Rod.**
- **INSPECTIONS:** A *final Plumbing, Gas Piping, Electrical,* inspection is required when all work is completed **PRIOR TO USE.**
- **OTHER REGULATIONS:** These items represent a summary of the most commonly applied regulations pertaining to residential Hot Tub installations. Other regulations may apply. **It is the property owner's responsibility to determine location of lot lines and the proper placement of the Hot Tub.**

INSPECTIONS: *Please contact the Community Development Office at 479-3930 to schedule inspection. Inspection of Hot Tub, GFI protection.*

Permit Fees: Hot Tub = \$50.00

Remember to call JULIE at 1-800-892-0123 prior to digging!

HOMEOWNERS DECLARATION RIDER

Permit No.: _____

Date Received: _____

SITE DESIGNATION:

Type of Permit: _____

Address of Construction: _____

Lot No: _____

Subdivision: _____

I hereby certify that I have read, understand and agree to conform to all governing information and regulations set forth by the Village Board of Mokena.

I understand that I am responsible for understanding the private declarations, covenants, conditions, easements, restrictions, and/or bylaws that may apply to my property. I understand that the Village is not responsible for enforcing any private covenants. I certify that the work subject to this permit is not inconsistent with any private covenants that apply to this property and will hold the Village harmless from any actions arising out of a violation of said declarations, covenants, conditions, easements, restrictions, and/or bylaws that may apply to my property.

I hereby certify that the information provided to the Village by the applicant is true and correct and the Village is entitled to rely on said information.

Property Owner

Address

Date