

VILLAGE OF MOKENA

Community Development Department

Phone: 708-479-3930 Fax: 708-479-1137 E-mail: communitydevelopment@mokena.org

SUNROOM &/or ROOM ADDITION PERMIT INFORMATION

Submit The Following Information When Applying For A Sunroom / Room Addition Permit:

- ◆ Completed building permit application.
- ◆ Submit a copy of the plat of survey for the property on which the exact location of house and Sunroom / Room Addition have been indicated with the measurements to the side and rear lot lines and dimensions of the Sunroom / Room Addition.
- ◆ Provide a drawing stamped by an Illinois Architect. Sunrooms and Small Room Additions will need to be supported on a trench foundation (at least 8 inches thick, 10 inches if a brick veneer is used) and doweled into the existing foundation.
- ◆ Large Room Additions, and Two Story Additions must submit a drawing stamped by an Illinois Architect.
- ◆ Upon submittal of the application, survey, and stamped drawings, a review of these documents will be performed. You will be notified when the application has been approved and your permit is ready.
- ◆ All Contractors must be registered with the Village.

SUNROOM / ROOM ADDITION REQUIREMENTS:

- All **ELECTRICAL** outlets must be GFI protected.
- **OTHER REGULATIONS:** These items represent a summary of the most commonly applied regulations pertaining to residential deck installations. Other regulations may apply .
- **It is the homeowners responsibility to determine the location of the property lines and the proper setback for the sunroom / addition.**

INSPECTIONS REQUIRED:

Two inspections by Village Building Inspectors will be required:

- 1. Footing**
- 2. Rough Electrical**
- 3. Rough Framing**
- 4. Final / Occupancy Inspection when Sunroom / Room Addition is completed.**

Please contact the Community Development Office at 479-3930 to schedule inspections.

Remember to contact JULIE at 1-800-892-0123 Prior to digging!

**REMODEL/ SUNROOM &/or ROOM ADDITION
PERMIT APPLICATION**

PERMIT NO: _____ Date Received: _____

SITE DESIGNATION:
Address of Construction: _____
Lot No: _____ Subdivision: _____
Building Use: **Zoning:** _____ Residential ___ / Commercial ___ /Industrial ___
Description of work (include drawings/print):

Estimated Value: _____

PROPERTY OWNER INFORMATION:
Property Owner: _____ Phone: _____
Address: _____ City: _____ St: ___ Zip: _____

APPLICANTS INFORMATION:
I HEREBY CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO CONFORM TO ALL GOVERNING INFORMATION AND REGULATIONS SET FORTH BY THE VILLAGE BOARD OF MOKENA.

Applicants Signature: _____
Print Name: _____ Phone # _____
Please Check if Applicant is Owner _____ or Contractor _____
Attach Copy of Contract to Permit _____

NAME, ADDRESS, PHONE NUMBER OF CONTRACTORS:
Architect: _____
General Contractor: _____
Foundation: _____
Excavator: _____
Carpentry: _____
Masonry Contractor: _____
Plumbing Contractor: _____
Electrical Contractor: _____
Roofing Contractor: _____
HVAC Contractor: _____
Dry Wall Contractor: _____
Siding Contractor: _____

***** FOR OFFICE USE ONLY *****

Comments: _____

Zoning Approval: _____ Date Issued: _____ Permit Issued By: _____

Construction Fees: _____

Inspection Fees: _____

Plan Review: _____

Zoning Review: _____

Occupancy: _____

Other: _____

Total Building Fee \$ _____

Water Meter: Meter Size: _____ \$ _____

Total Building Permit Fees: \$ _____

Meter Fee: \$ _____

Consultant (Keslin) Plan Review Fees: \$ _____

Total Permit Fees: \$ _____