

**MEETING OF THE BOARD OF TRUSTEES REGULAR SESSION
11004 Carpenter Street, Mokena, Illinois 60448**

Session #009

May 13, 2019

CALL TO ORDER

Mayor Fleischer called the Regular Session of the Board of Trustees to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

The Board of Trustees and members of the audience recited the Pledge of Allegiance.

OATH OF OFFICE/INSTALLATION OF VILLAGE CLERK & TRUSTEES

Judge Stephen White swore in Clerk Martini. Judge White then swore in Trustee Budzyn, Trustee Engler, Trustee Hersted and Trustee Richmond simultaneously.

ROLL CALL/ESTABLISHMENT OF QUORUM

Clerk Martini called the roll and the following Trustees were present:

Joseph E. Budzyn
Debbie Engler
Jillian Hersted
George Metanias
Jim Richmond
Joe Siwinski

Also present were: Clerk Melissa Martini; Village Administrator John Tomasoski; Finance Director Barb Damron; Assistant Village Administrator Kirk Zoellner; Police Chief Steve Vaccaro; Public Works Director Lou Tiberi; Assistant Public Works Director Mark Detloff; Community/Economic Development Director Alan Zordan; Civil Engineer Brian Fei; Building and Planning Director Matt Ziska; and Village Attorneys Stephen White and Carl Buck.

DISCOVER MOKENA

Dave Molinari presented information on Festa Italiana being held on Sunday, July 21 at the Front Street Metra Lot. This family-friendly charity event features Italian food, music and culture.

COMMUNITY CALENDAR

Clerk Martini presented the Community Calendar.

PUBLIC COMMENT

Jim Schlegel spoke about the litter along Schoolhouse Road and complimented the Mokena Woman's Club for cleaning it up.

CONSENT AGENDA

Village Administrator John Tomasoski presented four (4) items on the Consent Agenda for Board approval. These items are strictly administrative in nature.

- a. Motion to grant approval to the Frankfort-Mokena American Legion Post #2000 to conduct their annual Poppy Days fundraising event at local businesses within the Village of Mokena on Friday, May 17, and Saturday May 18, 2019.
- b. Motion to accept the recommendation of the Site Plan and Architectural Review Committee, thereby approving the site plan, landscape plan, photometric plan, light fixtures, and building elevations as depicted on the attached exhibits, for the property located at 19133 104th Avenue.
- c. Motion to approve minutes from April 15, 2019 Work Session.
- d. Motion to approve minutes from the April 22, 2019 Board Meeting and Work Session.

Trustee Engler made a motion to approve Consent Agenda Items 7 (a), (b), (c) and (d) as depicted in the May 9, 2019 Request for Board Action prepared by the Village Administrator. Trustee Siwinski seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (0)

Absent: (0)

Motion carried

FINANCE REPORT

Finance Director Barb Damron presented the accounts payable list for May totaling \$1,039,202.15. She highlighted the following invoices to be paid.

- \$ 25,000.00 P.T. Ferro Construction, Street Maintenance Program – Final
- \$ 51,916.50 RMS Utility Services – Sanitary Manhole Project

Trustee Engler made a motion to approve the monthly accounts payable in the amount of \$1,039,202.15. Trustee Metanias seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (0)

Absent: (0)

Motion carried

PRESENTATIONS/APPOINTMENTS/PROCLAMATIONS

Appointment of Jeff Cordova to Water Plant Operator II Position

Public Works Director, Lou Tiberi stated that as the result of a staff vacancy created when long-time employee Dan Siwinski retired, the Utilities Department currently has an opening for a Water Operator II. This opening was advertised internally, with one Village employee, Jeff Cordova, expressing an interest in filling this vacancy.

Pursuant to a personal interview and review of his training and work experience, it was determined that Mr. Cordova was qualified to fill the Water Operator II position.

Mr. Cordova has worked in the Utilities Department since his hiring in July, 1999. He holds a Class 4 Wastewater Treatment Works Operator Certification with the Illinois EPA, along with a Class “C” Public Water Supply Operator Certification (a certification which is required for the Water Operator II position).

Over the past twenty years, Mr. Cordova has gained valuable experience as a Wastewater Plant & Water Operator for the Village. In addition, during this time he has regularly filled in for Mr. Siwinski when he was away from work.

Public Works Director Tiberi stated he and Assistant Public Works Director Mark Detloff are confident Mr. Cordova possesses the skills and capabilities necessary to perform all tasks required in connection with the with the Water Operator II position, and that he will be an immediate asset to the operations filling this new role.

The Board was provided a copy of Mr. Cordova’s resume. Staff is recommending the Board approve the appointment of Jeff Cordova to the position of Water Operator II in the Utilities Department effective Tuesday, May 14, 2019.

Trustee Engler made a motion to approve the appointment of Jeff Cordova to the position of Water Operator II in the Utilities Department at the starting step for that position in the Collective Bargaining Agreement executed August 22, 2016 between the International Union of Operating Engineers, Local 150, Public Employees Division, and the Village of Mokena, effective May 14, 2019. Trustee Metanias seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (0)

Absent: (0)

Motion carried

Mr. Cordova thanked the Board and stated he is excited for this opportunity.

National Gun Violence Awareness Day

Clerk Martini read a proclamation proclaiming June 7, 2019 as National Gun Violence Awareness Day in the Village of Mokena.

Ms. Sharen Seliga accepted the proclamation on behalf of Moms Demand Action for Gun Sense in America.

Motorcycle Awareness Month Proclamation

Clerk Martini read a proclamation proclaiming the month of May as Motorcycle Awareness Month.

PUBLIC HEARINGS

N/A

OLD BUSINESS

Updated Building Codes Ordinance

Economic/Community Development Director Alan Zordan stated that periodically the building code ordinance is reviewed in order to stay up to date on building code standards.

New codes are adopted every 5-6 years, the last being in 2013. Input is gathered from the Electrical Commission, Fire District, and code consultants. Local amendments are then prepared for each code as needed. Below are the codes being requested for adoption.

- 2018 International Building Code
- 2018 International Residential Code
- 2018 International Property Maintenance Code
- The Fire Prevention Code
- 2017 National Electric Code
- 2018 International Mechanical Code

The Board is also being asked to approve the latest standards for Elevators, Escalators, Moving Walks and Conveyances. This is a requirement of the State Fire Marshall's Office. Key amendments to the fire code include:

- 7,500 sq.ft. threshold for fire suppression.
- Certain Assembly uses such as restaurants remains at 5,000 sq.ft.
- All electric to be in conduit.
- Electric Services on the side of houses.
- Arc Fault breakers required for residential construction for power and lighting circuits.
- Requires additional electrical grounding for residential homes.

Another issue being discussed is fire suppression systems for new homes. This is a new trend in codes for home construction. It can add \$10,000 to \$15,000 to the cost of a typical new home. It is being recommended as an option for builders and not mandated at this time. It will be re-evaluated as construction codes are reviewed for updating.

The Board reviewed a draft of the proposed code amendments at the March 25th Work Session. The Board had no concerns and directed staff to prepare the final ordinance for adoption.

Trustee Engler made a motion to adopt Ordinance No. 2019-O-017, an Ordinance pertaining to Title 8, Chapter Two (Adoption of Model Codes) and to authorize the Village President and Village Clerk to execute same. Trustee Metanias seconded.

Trustee Metanias spoke about the hard work that went into updating the codes.

Trustee Siwinski thanked staff and the Electrical Commission for the time put into updating the codes.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (0)

Absent: (0)

Motion carried

Post Issuance Tax Compliance Report

Finance Director/Compliance Officer Barb Damron presented the Post-Issuance Tax Compliance Report.

During 2012, a resolution was adopted by the Village Board establishing a bond record-keeping policy. This policy provides direction for maintaining sufficient records that demonstrate the Village is in compliance with applicable federal tax rules and regulations. It is the responsibility of the Compliance Officer, which is the Finance Director, to prepare an annual report based on a review of the Village's contracts and records to determine that the Village has complied with the federal tax requirements. Upon completion of the report, it is to be submitted to the Village Board and entered into the official records of the Village.

The Post-Issuance Tax Compliance Report submitted to the Village Board tonight states that the Village is in compliance with the applicable tax law requirements. This is strictly a housekeeping item that does not require any Board action.

NEW BUSINESS

Waive Bidding Requirements for SCADA System Upgrades

Public Works Director Lou Tiberi presented a recommendation to waive the bidding requirements for SCADA system upgrades. Some specialized and technical computer equipment and software upgrades must be made to the Village's Supervisory Control and Data Acquisition (SCADA) computers.

The original equipment was installed in 2003 and is the computer operating system that controls and monitors every aspect of the water distribution system, sewer collection system and wastewater treatment plant processes.

It is necessary that the Village purchase the required equipment and software for these improvements as well as arranging the installation and programming.

This equipment will be installed in place of the existing outdated SCADA equipment and will work in configuration with the remainder of the current SCADA system hardware and software, as well as being compatible with the new components which will be upgraded in future years.

Staff recommends that the Village Board waive public bidding for the software and equipment for this improvement and award the contract to Metropolitan Pump Company. Metropolitan Pump Company was the provider utilized and approved by the Village for prior upgrades conducted at the Wolf Road Lift Station.

By purchasing the equipment and software from Metropolitan Pump Company the Village will continue to be able to standardize the equipment to be compatible with what is currently in place as well as the new equipment that will be installed with the wastewater treatment plant improvements and future planned upgrades to the sanitary collection and water distribution systems.

The original budgeted estimate for this project is \$42,000.00 which includes the cost of the equipment and some assistance from the contractor for installation. The price quoted from Metropolitan Pump Company for the equipment, software and installation is \$43,913.00.

It is staff's recommendation to waive the bidding requirement for the purchase of the equipment and software for the SCADA system due to manufacturer availability and the need to supply standardized equipment, and directly purchase this equipment from Metropolitan Pump Company for the price of \$43,913.00.

Trustee Engler made a motion to waive the bidding requirement pursuant to 65 ILCS 5/8-9-1, due to manufacturer availability and the need to supply specialized, standardized equipment for the equipment and controls and directly purchase them from Metropolitan Pump Company for the amount of \$43,913.00, and to authorize the Public Works Director to execute the necessary contract documents. Trustee Metanias seconded.

Trustee Metanias requested confirmation that the \$43,913.00 covers the equipment and installation.

Public Works Director Tiberi confirmed that was correct.

Trustee Budzyn inquired if this purchase would bind the Village to this company for all future purposes.

Public Works Director stated that approval of the motion would provide one vendor for the Village to use. Previously the Village utilized two different SCADA computer experts. Both of these individuals have retired. Mr. Tiberi stated the contract would be with a company which would allow the Village to utilize them as long as necessary.

Trustee Budzyn inquired if the Village would be able to bid out other equipment options or would the Village be bound to make purchases from Metropolitan Pump.

Public Works Director Tiberi stated that due to the technical aspects, standardized equipment and the need for compatibility, purchasing from other companies could end up costing more.

Trustee Budzyn requested confirmation that all future purchases would have to be made through Metropolitan Pump.

Public Works Director Tiberi stated that would be the best way.

Trustee Metanias stated a different vendor could be used for the next upgrade.

Public Works Director Tiberi stated that was correct. However, the last upgrade was done in 2003 and some of the equipment is no longer supported. He spoke about the new technology and the importance of compatibility.

AYES: (5) Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (1) Budzyn

Absent: (0)

Motion carried

VILLAGE ADMINISTRATOR'S COMMENTS

Village Administrator Tomasoski requested Community/Economic Development Director Alan Zordan update the Board on development and business activities. Mr. Zordan provided an update on pending development projects, and highlighted businesses offering air conditioning services.

Village Administrator John Tomasoski stated that due to the rain, the Village's free leaf/branch pickup would be extended an additional week.

TRUSTEE'S COMMENTS

Trustee Engler congratulated her granddaughter for her band concert. She also congratulated the re-elected Board members.

Trustee Metanias congratulated his son and daughter-in-law for their new baby daughter. He also congratulated the re-elected Board members.

Trustee Siwinski congratulated the re-elected Board members.

Trustee Budzyn congratulated the re-elected Board members and thanked the residents for re-electing them.

Trustee Hersted congratulated the re-elected Board members

CLERK'S COMMENTS

N/A

MAYOR'S COMMENTS

Mayor Fleischer congratulated the re-elected Board members.

RECESS REGULAR MEETING

Trustee Siwinski made a motion to recess the regular meeting session at 7:38 p.m. subject to recall of the mayor and enter into the scheduled work session. Trustee Budzyn seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski

NAYS: (0)

Absent: (0)
Motion carried

RECALL MEETING

Trustee Engler made a motion to recall the regular meeting back to order at 8:12 p.m.
Trustee Siwinski seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

EXECUTIVE SESSION

Trustee Metanias made a motion to enter executive session at 8:13 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2 (c) (1). Trustee Engler seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

RECONVENE REGULAR MEETING

Trustee Engler made a motion to reconvene the regular session at 9:17 p.m. Trustee Siwinski seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

ADJOURNMENT

Trustee Engler made a motion to adjourn the Regular Session at 9:17 p.m. Trustee Metanias seconded.

AYES: (6) Budzyn, Engler, Hersted, Metanias, Richmond, Siwinski
NAYS: (0)
Absent: (0)
Motion carried

Respectfully submitted,

Frank A. Fleischer, Village President

ATTEST:

Melissa Martini, Village Clerk